

**Agenda Item Details**

Meeting	May 13, 2014 - Regular Meeting
Category	5. Consent Agenda
Subject	5.13 Approval of Appointment of Trustee for Everett School Employee Benefit Trust
Type	Action (Consent)
Preferred Date	May 13, 2014
Absolute Date	May 13, 2014
Fiscal Impact	No
Recommended Action	That the board of directors confirm the superintendent's appointment of Jeff Moore, executive director of finance and business services, as trustee for the Everett School Employee Benefit Trust.

Situation:

Mike Gunn, the district's executive director of facilities and operations, submitted his resignation as a trustee for the Everett School Employees Benefit Trust (the "Trust") effective May 15, 2014. Mr. Gunn was appointed to the Trust on September 27, 2004 and has served in various leadership roles during his time on the Trust. The district is required by the Trust agreement with the Everett Education Association to have three district trustees on the board. Molly Ringo and Kelly Shepherd currently serve as the other district trustees. The superintendent has appointed and recommends the board confirm Jeff Moore, executive director of finance and business services, to succeed Mr. Gunn as trustee for the Everett School Employee Benefit Trust.

Background

The Everett School Employee Benefit Trust was formed on July 1, 1985, by the Everett School District and the Everett Education Association, and was later approved by the Internal Revenue Service as a tax-exempt trust (a voluntary employees beneficiary association, or "VEBA") in May 1988 to provide for the payment of certain health, accident, disability, death and other benefits as described in Section 501(c)(9) of the Internal Revenue Code. The district, the association, pursuant to terms in collective bargaining agreements, and district employees make contributions to the Trust, and the Trust either pays benefits directly out of its assets, such as medical, or purchases insurance to provide insured benefits to district employees. The Trust provides benefits for all eligible district employees.

Since its inception, the Trust has been governed by a board of six trustees, three representatives from the association and three from the district, all of whom serve in a voluntary capacity. The Trust and the six trustees are governed by a trust agreement, the Internal Revenue Code, Washington law, and a set of policies adopted by the trustees. The Trust is audited annually by a certified public accountant and the Washington State Auditors Office, and complies with the requirements of the Open Public Meetings Act.

Prior Action

Mike Gunn was appointed to the Trust on September 27, 2004.

Contact

Gary Cohn
Superintendent
425-385-4009

[Mike Gunn Letter of Resignation from the Trust 20140430.pdf \(312 KB\)](#)

[Everett School Employee Benefit Trust Agreement 20050901.pdf \(64 KB\)](#)

Our adopted rules of parliamentary procedure, Robert's Rules of Order Newly Revised, 11th Edition, and Policy 1421, Consent Agenda, provide for a consent agenda listing several items for approval of the board by a single motion. Most of the items listed under the consent agenda are routine and recurring business items that have undergone thorough staff review and recommendation. Documentation concerning these items has been provided to board members and the public in advance to assure an extensive and thorough review. Nonrecurring or infrequent items are normally sent to the board a week in advance of the agenda publication. Items may be removed from the consent agenda at the request of any board member with the concurrence of at least one other board member; items so removed will be placed at the end of the New Business section of the meeting agenda.

Motion & Voting

That the board of directors approve the Consent Agenda as presented.

Motion by Traci Mitchell, second by Carol Andrews.

Final Resolution: Motion Carries

Yes: Pam LeSesne, Carol Andrews, Ted Wenta, Caroline Mason, Traci Mitchell